



**COURIER REQUEST (To be filled by applicant in BLOCK LETTERS) For Business/office Address:-**

\* Important Note: These are optional services and charges are INR 300 per courier and NIL per SMS.

**1. Please fill in the following details:-**

Passport Number:

Applicant Name:  
First Name:

Middle Name:

Last Name:

**2. Address\* (To be filled in Capital Letters only) required for courier (delivery of Passport):**

\* Please reconfirm the details with the officer.

Company name:

Department name:

Ext number:

Building Name:

Wing:

Street/Area:

City:

State:

Pin Code:

**3. In case of Non Serviceable Location, I agree to collect the above mentioned passport(s) from the below mentioned BLUE DART (HAL) Location: \_\_\_\_\_**

SO Done By/Date _____	DO Done By/Date _____
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**4. SMS : YES / NO.**

If Yes, CONATCT NO:

I,..... holding..... Passport Number(s)..... , have requested & authorized M/s.VFS Global ("VFS Global") to send / deliver my ----- (set out the document/s) by third party courier on my behalf. I agree not to hold VFS Global responsible for any liabilities, claims or other consequences including expenses arising out of any loss, temporary misplacement of the document/s, delay or damage to the document/s. I agree that my claim arising out of any of the above shall be restricted to what the courier company pays / delivers to VFS if any of the above events occur. I confirm and agree that this constitutes a genuine pre-estimate of damages suffered by me. I confirm that I have read / had the same read and understood the terms of this Declaration.

SIGNATURE: \_\_\_\_\_ PLACE: \_\_\_\_\_ Date: \_\_\_\_\_